



Dance Schools & Programs Supplemental Request Form

Please retain a copy of this form for your records.

GENERAL INFORMATION

Named insured (as it appears on your certificate of insurance): _____
 Policy number (as it appears on your certificate of insurance): _____
 Mailing address: _____
 City: _____ State: _____ Zip: _____
 Contact name: _____ Phone: (_____) _____
 Cell: (_____) _____ Fax: (_____) _____
 E-mail: _____ Website: _____

EXPOSURE INFORMATION

Check one: Adding additional participants to existing coverage Adding new coverage

Effective date needed: ____/____/____

Note:

- You must submit this request form prior to the effective date needed.
- Coverage will be made effective the day after this request form and payment are received, or on a later date that you may specify.
- All participants are required to be reported. TBD numbers cannot be accepted.
- Should you have \$1,000,000 of Sexual Abuse or Sexual Molestation Liability coverage in place with us, you will need to rate for this additional exposure with any increments you may add below on the next page.

If you carry limits of \$3,000,000 or above, please contact us for a quote.

	Type of Activity/Programs/Classes	Number of Participants	X	\$1 Mil Rate	\$2 Mil Rate	=	Premium
<input type="radio"/>	Dance Please describe: _____		X	\$10.85	\$13.43	=	\$
<input type="radio"/>	Arts, Crafts and/or Music Programs or Classes		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Camp/Clinic		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Exercise and/or Yoga		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Tumbling/Gymnastic Programs or Classes (floor only) (Please describe type of programs/classes offered along with age groups, levels of training, and apparatus used. Subject to approval): _____		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Theater Arts and/or Drama Programs or Classes		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Other (please describe): _____ Note: This is subject to approval by us.		X	\$13.50	\$18.15	=	\$
<input type="radio"/>	Birthday/Social Parties	Number of parties	X	\$16.75	\$22.50	=	\$
Program Premium Due (add all lines above)							\$

Relation Insurance Services - Specialty Risk, Inc. • P.O. Box 25936 • Overland Park, KS 66225 • 1-800-955-1991
 E-mail = programs@relationinsurance.com • Fax 1-913-327-0201 • www.4RecSportsAndMore.com
 CA #0H18178, TX #1657333

Sexual Abuse or Sexual Molestation Liability (optional coverage) Check one:

- I currently have Sexual Abuse or Sexual Molestation Liability Coverage in place and need to add the additional participants/parties reported on the prior page to my coverage.
- I would like to add this coverage to my policy.

*** Note:** If you would like to add this coverage to your policy mid-term, please contact us for additional information on the proper form to complete for review and approval.

	Activity Type	Rate (per participant)	X	Total # of Participants (see prior page)	=	Premium
<input type="radio"/>	Dance	\$ 1.03	X		=	\$
<input type="radio"/>	Non-registered Member Activity(s) • Arts and/or Crafts • Camp/Clinic • Exercise and/or Yoga • Tumbling/Gymnastic (floor only) • Theater Arts and/or Drama	\$ 1.86	X		=	\$
<input type="radio"/>	Birthday or Social Party	\$ 2.30 per party	X	_____ # of parties	=	\$
TOTAL Sexual Abuse or Sexual Molestation Liability Premium (add all lines above)						\$

Program Premium	\$
Sexual Abuse or Sexual Molestation Liability Premium	\$
Total Premium Due (add lines above)	\$

Complete this section if you require additional certificates listing a facility, property owner or similar third-party as an additional insured on your policy. Provide a separate request for each additional certificate needed.

- When is this certificate needed? : _____ / _____ / _____
- What is the additional insured's relationship to you? Owner/manager/lessor of premises (facility or venue)
 Sponsor Co-promoter Other (please identify/explain): _____
NOTE: The certificate holder will automatically be an additional insured for an Owner/manager/lessor, Sponsor or Co-Promoter relationship
- Certificate holder/additional insured name: _____

 Mailing address: _____
 City: _____ State: _____ Zip: _____
- Does the certificate holder/additional insured require any special wording or endorsements? Yes No
 If yes, check all that apply: CG2026 Primary Waiver of subrogation
 Other (please explain): _____

NOTE: If you are not sure, please attach a copy of the insurance requirements/instructions you've received.

If applicable:

- For specific events: _____ Date(s) of event/activity: _____ / _____ / _____ to _____ / _____ / _____
 Hours of event/activity: _____ A.M./P.M. to _____ A.M./P.M.
 Type of event/activity: _____ Name of event/activity: _____
 Location of event/activity: _____

The most common delay in certificate processing is caused by providing partial or incorrect name and/or instructions. Please check your request carefully before submitting.

PAYMENT OPTIONS

Submit a completed supplemental and payment to:

Applicant Business name: _____ Effective date: _____

PAY BY ACH (Bank Account):

- **E-mail** programs@relationinsurance.com
or

- **Fax** 1-913-327-0201

I (we) authorize Relation Insurance Services to initiate a single electronic debit from the account shown below:

Name on Bank Account: _____ Bank Name: _____

Draft Amount : \$ _____ Checking, or Savings

Bank Account Routing/Transit Number* _____ Bank Account Number* _____

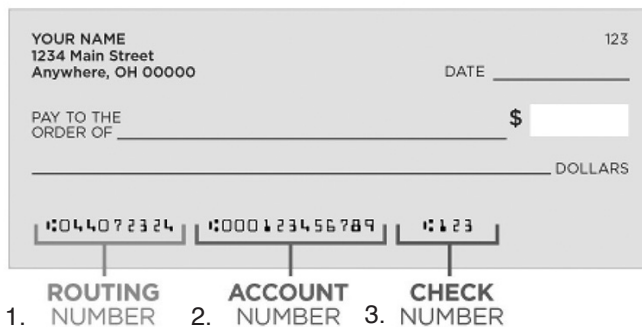
*See below for an explanation of where to locate these two sets of numbers on your bank check.

Authorized Signature(s) - (Not required if authorization by phone) Date: _____

Authorized Signature(s) - (Not required if authorization by phone) Date: _____

EXPLANATION OF CHECK NUMBERS

1. Bank Routing/Transit Number - This is a nine digit number separated by a bar and a colon |: 123456789 |:
2. Account Number - This number may appear as the second, first or third series of numbers. Please read carefully.
3. Check Number - Matches number in the upper right corner of check. NOT REQUIRED FOR ACH.



PAY BY CHECK: (Payable to Relation Insurance Services)

- **Mail**

<u>Regular Mail</u>	<u>Overnight Mail</u>
Relation Insurance Services	Relation Insurance Services
P.O. Box 25936	9225 Indian Creek Parkway, Suite 700
Overland Park, KS 66225	Overland Park, KS 66210

PAY BY CREDIT CARD:

- **Fax only** 1-913-327-0201
- VISA MASTERCARD AMERICAN EXPRESS

Card number: _____

CSC # (card security) code: _____ Expiration date: _____

I authorize Relation Insurance Services to charge my payment to my credit card in the amount of \$ _____

Print name (as on card): _____

Cardholder signature: _____

Cardholder phone number: (____) _____